

Ooltewah High School

Parking Policy and Procedures Form 2023-2024

Driving to school and parking on school grounds is a privilege extended to students who follow proper safety and parking procedures, meet attendance requirements, and make satisfactory academic progress. Permission to drive to and from school can be revoked at any time when a student abuses these privileges. Remember: State and City citations take precedence over OHS consequences. (The Parking fee is non-refundable if driving privileges are revoked).

1. Every vehicle MUST be registered and issued a 2023-2024 Ooltewah High School Parking Tag.
2. Only one parking tag will be issued per student. Students may register up to (2) family vehicles. The tag may be moved from one registered vehicle to another, but may NOT be sold or loaned to another student for his/her use.
3. The parking space must be occupied by the vehicle(s) registered on the parking application form.
4. The parking permit hang tag must be attached to the rear view mirror support when car is parked on campus; otherwise a warning will be issued and recorded
5. All parking problems (loss of hang tag, driving a different vehicle than registered for space, someone in your space, etc.) should be reported to the administration.
6. All vehicles must be operated in a safe and responsible manner. All driving regulations must be obeyed. While on campus, observe the **15 MPH speed limit** at all times, day or night.
7. Cars are not to leave campus during the school day except for authorized dismissals. Violation of this rule could result in loss of permit.
8. Aggressive driving behavior and endangerment to others with a vehicle will not be tolerated. Any dangerous acts will result in revocation of driving privileges and/or law enforcement intervention
9. Loitering is not permitted in parking areas before, during or after school. Students must leave cars as soon as they arrive and not enter the lot during the school day unless permitted by an administrator.
10. Excessive tardiness to school may result in loss of parking permit.
11. Cars parked on school grounds are subject to search at any time. Under the School Security Act TCA 4-6-4201 including TCA 4-6-4204-5, search of students and visitors, vehicles, containers, packages, lockers and other enclosures are subject to be searched for drugs, drug paraphernalia, dangerous weapons, and other property not properly in their possession.
12. Lock your parked car and turn the lights off. OHS is not responsible for stolen items.
13. Drivers must yield the right-of-way to pedestrians and school buses; and follow the directives of any staff member who is supervising or coordinating activities in the parking areas or campus roadways.
14. **Towing Areas**: Please follow all parking rules to avoid vehicle towing. OHS is not responsible for any damage that may result from removing a vehicle from campus. Towing is at owner's expense.
 - a. Areas indicated as "FIRE ZONES", "BUS LANES", "RESERVED", "HANDICAPPED", "FACULTY/STAFF".
 - b. Areas blocking roadways, driveways, or intersections.
 - c. Areas blocking entrances for service driveways for delivery and/or maintenance vehicles.

A. **Purchasing Procedures**

1. Students must purchase a permit from Ooltewah High School in order to park on campus.
2. **Cost of permit is \$25 per year. Replacement Tags are \$5.**
3. **Parking permits are not transferable.** If a student withdraws from OHS for any reason, his/her space will be resold. The tag may be moved from one registered vehicle to another but may NOT be sold or loaned to another student. Use of stolen, forged, or altered parking passes will result in disciplinary action.
4. Students must provide a valid driver's license, vehicle registration, proof of insurance card and signed policies and procedure form.

THE ADMINISTRATION RESERVES THE RIGHT TO REVOKE PARKING PERMITS FOR VIOLATIONS OF SCHOOL RULES AND/OR REQUEST LAW ENFORCEMENT INTERVENTION. THE STUDENT AND PARENT SIGNATURES BELOW INDICATE THAT YOU FULLY UNDERSTAND YOUR RESPONSIBILITY IN FOLLOWING THESE RULES.

Student Signature

Date

Parent/Guardian Signature

Date

HCS Student email address _____

Office use only:

Check # _____ Cash _____

2023-2024 OHS Permit # _____

Ooltewah High School Student Parking Application 2023-2024

- Student Driver's Last Name: _____ First: _____
- Grade in 2019-2020: Senior __ Junior __ Sophomore __ Freshman __
- Social Security Number _____
- Student Driver's License Number _____
- Parent's/Guardian's Name _____
- Home Address _____
- Home phone# _____ Parent Cell Phone# _____
- Emergency Number Contact# _____

Vehicle Information: (Include all cars that will be driven on campus)

Model	Color	Year	License Plate
_____	_____	_____	_____
_____	_____	_____	_____

Insurance Information: Company Name _____
Agent's Name _____
Policy Number _____
Liability Coverage Expiration Date: _____

DOCUMENTS REQUIRED FOR PARKING APPLICATION

1. **Driver's License** – Copy of student's valid driver's license
2. **Proof of Insurance** – Copy of valid insurance listing vehicle and student as an insured driver.
3. **Receipt of Payment** of \$25 made through our online school payments. <https://ohs.hcde.org/>
4. **Signed OHS Parking Policy and Procedures Form**

Parking for online school payments will open soon. Please bring the above required documents to registration.

Obtaining a Driver License and Form SF1010

Students seeking to obtain a driver license permit or a regular license must obtain a Certificate of Compliance (SF 1010) form from the school in which they are enrolled. The Certificate of Compliance takes into consideration a student's academic progress and attendance. Certificate of Compliance (SF1010) forms are available with their school's receptionist before going to Driver Services Center. Please allow a minimum of one week for the form to be completed and available to the student/parent. This form is valid for thirty (30) days and will not be faxed/emailed to the Driver Services Center.

Revocation Of Driver License (TCA 49-6-3017)

Per Tennessee Code Annotated 49-6-3017, the school system is required to report to the Department of Safety any student between the ages fifteen (15) to seventeen (17), who are not in compliance due to one of the following:

1. **Failure to maintain satisfactory academic progress based on end of semester grading period.** When a student is enrolled in a secondary school and fails to maintain satisfactory academic progress based on end of semester grading, the school shall notify the Department of Safety. A student who fails to maintain satisfactory academic progress based on end of grading may not be considered compliant with this section until such student makes a passing grade in at least three (3) full unit subjects or their equivalency at the conclusion of any subsequent grading period.
2. **Withdrawn from school.** "Withdrawal" means a student has accumulated more than ten (10) consecutive or fifteen (15) total days of unexcused absences during a single semester. "Satisfactory academic progress" means making a passing grade in at least three (3) full unit subjects or their equivalency at the conclusion of any grading period.